华南农业大学珠江学院考试考场情况记录表

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| 学生所在学院 |  | | | | | | | 考试班级 | | | |  | | | | | | |
| 考试科目 |  | | | | | | | 考试地点 | | | |  | | | | | | |
| 应考人数 |  | | | 实考人数 | | |  | 实收试卷  份数 | | | |  | | | | | | |
| 考试时间 | 年 月 日 | | | | | | | | | | | | | | | | | |
| 考  场  情  况  记  录 | 缺  考  学  生  情  况 | | 学号 | | | | | | 姓名 | | | | 学号 | | | | 姓名 | |
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| 学 生 交 卷 情 况 | | 完成答卷时间 | | | | | | | | 交卷人数 | | | |  | | 备注 | |
| 45分钟内交卷 | | | | | | | |  | | | |  | |  | |
| 45至60分钟内交卷 | | | | | | | |  | | | |  | |
| 60至90分钟内交卷 | | | | | | | |  | | | |  | |
| 90分钟后交卷 | | | | | | | |  | | | |  | |
| 第一位交卷学生姓名： 时间为： | | | | | | | | | | | |  | |
| 最后一位交卷学生姓名： 时间为： | | | | | | | | | | | |  | |
| 违纪学生姓名违纪情况 | | 姓名 | | | 时间 | | | | 违纪作弊行为 | | | | 违纪作弊证据 | | | | 备注 |
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| 其他异常情况： | | | |  | | | | | | | | | | | | | |
| 监考老师签名： | | | | | | | | | | | | | | | | 年 月 日 | | |
| 交  接  记  录 | | 课程负责教师或任课教师签名： | | | | | | | | | | | | | | | | |

说明：

1. 考试完毕必须将表与试卷一起交给课程负责教师或任课教师，课程负责教师或任课教师审阅、表中的记录及清点试卷份数后在交接栏内签名确认。
2. 对考试作弊及违反考试纪律者，应记载其具体情况，并及时向教务处报告。